

Harden Parish Council



Clerk: Ken Eastwood, Harden Parish Council, c/o 8 West Drive, Oxenhope. BD22 9LJ
clerk@hardenparishcouncil.gov.uk 07850 049 487

Dear Councillor,

You are summoned to attend the monthly meeting of Harden Parish Council, to be held on **Thursday 9th February 2017** at 7.15pm in Harden Memorial Hall.

A handwritten signature in blue ink that reads "Ken Eastwood". The signature is fluid and cursive.

Clerk to the Parish Council

4th February, 2017

AGENDA

1. Apologies for Absence

To note any apologies offered.

2. Disclosure of Interest

To receive disclosure of personal and prejudicial interest from members on matters to be considered at the meeting.

a) To receive declarations of interest from councillors on items on the agenda;

b) To receive written requests for dispensations for disclosable pecuniary interest;

c) To grant any requests for dispensation as appropriate.

3. Parish Council Vacancy

To consider any applications from eligible persons wishing to be considered for co-option to the Parish Council.

4. Collaboration with Village Societies & Organisations

To welcome Paul Barrett, Development Manager from the Kirkgate Centre and to discuss progress with joint activity to identify and engage with village societies, community groups and other organisations.

5. Minutes of Meetings (previously circulated to Members)

a) To agree and sign the minutes of the Parish Council monthly meeting held on 12th January, 2017.

b) To note the January Outstanding Issues Report (information and discussion only, see Appendix 1).

6. Planning Applications

- (a) To formulate observations relating to the following planning application: -
17/00218/LBC - Various works including new external door, roof lights, basement extension, replacement staircase and roof space extension to make additional bedroom at 2 Cuckoo Nest, Harden Road, Harden.
- (b) To note the following decision: -
16/08787/HOU - Raising of roof height and construction of two storey extensions to front, side and rear at 11 Ferrands Park Way, Harden – Refused.

(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications>).

7. Representation

Members of the public are invited to raise any matters of concern for a maximum of 15 minutes.

8. Exchange of Information

To consider any concerns which may have been passed to the Parish Council by residents.

9. Memorial Hall

To discuss Bradford MDC's budget proposals and potential for an asset transfer to the Parish Council. To discuss and formulate a consultation response.

10. Assets of Community Value

To consider whether the Parish Council would wish to record any assets of community value under the Community Right to Bid procedures set out in the Localism Act 2011 (see appendix 2).

11. Horticulture

To review proposals for revised landscaping and planting around the war memorial and to the raised flower beds (proposals previously circulated to members). To consider an initial quotation for preparation and planting and to decide on next steps (see appendix 3).

12. War Memorial

To note that application to the War Memorials Trust for grant funding towards the cost of renovation has been successful. With approval of the Council, the Chair to sign the grant contract.

13. Correspondence (see Appendix 4)

To receive the following previously circulated correspondence and to formulate a response, if appropriate: -

- a) E-mail from YLCA re. South Pennine branch meeting.
- b) Letter from War Memorials Trust re. grant application.
- c) E-mail from YLCA re. LEADER funding.

d) E-mail from YLCA re. White Rose update (circulated separately).

14. Financial Matters

a) To authorise the following payments: -

Payee	Cheque No.	Amount	Description
Imperative Training Limited	100459	£2,064.60	Defibrillator equipment and annual service plan
Bradford MDC	100460	£384.23	Salary payment
Helen Taylor	100461	£900	Garden design services
Ken Eastwood	100462	£24.69	Polldaddy subscription
Information Commissioner	100463	£35	Annual ICO registration
Gala Society	100464	£90	Christmas tree contribution
Eve Haskins	100465	£6.60	Postage of old minutes
YLCA	100466	£76	Training workshop
Ken Eastwood	100467	£5.10	Stationery
Ken Eastwood	100468	£13.50	Mileage

b) To note the following trial balances: -

HARDEN PARISH COUNCIL - January 2017				
Item	Budget 2016/17	Expenditure to date (net)	Budget Remaining	Forecast Outturn
Clerk's salary and related expenses	4,600	4,849.45	-249.45	-1,057.91
Subscriptions	500	737	-237	-237
Insurance	500	469.26	30.74	30.74
Audits	200	183.50	16.50	16.50
Newsletter	650	497.50	152.50	152.50
Website	300	310	-10	-36
Parish Plan	1,000	161.95	838.05	813.36
Training	400	99	301	100
Repairs	300	16.67	283.33	200
Stationery/telephone	200	208.68	-8.68	-188.68
PC equipment	600	619.58	-19.58	-19.58
Small grants	1,000	500	500	500
War memorial	1,000	0	1,000	0
Horticulture	2,500	1,031	1,469	-300
Christmas event	200	82.45	117.55	-63
Playground cleaning	200	0	200	150
S137	0.00	82.57	-82.57	-82.57
Other*	0.00	3,019.32	-3,019.32	-5,101.50
	14,150.00	12,867.93	5,491.02	-5,123.14

* Forecast includes Christmas lights (£2,501), WI bench (50% being £388), picnic benches (£493 net of Community Chest contribution) and Defibrillator equipment (£1,720.50).

c) To note the following bank reconciliation: -

Cashbook Balances		
Balance 1 April 2016	17,253.71	
Add: income to date	15,870.78	
Less: expenditure to date	(13,897.89) (incl. VAT)	
Total:		19,226.60

Bank account balances, 1 February 2017		
Community Account	9,066.91	
Business Account	10,166.43	
Less: unpresented cheques		
100329	(1.28)	
100371	(5.46)	
Add: unbanked cash	0	
Total:		19,226.60

15. Minor Items and Items for Next Agenda

To note minor items and to note items for the next agenda.

16. Next Meeting

To confirm the next meeting as 9th March 2017 at 7.15pm.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME